

Ministry Description

Maintenance Director

Responsible to: Managing Director

Direct Report: Managing Director

Objective:

- The Maintenance Director will serve mostly in an operations capacity in order to ensure the safety of guests and care of the camp.
- They will be primarily responsible for the overall care of camp facilities, equipment, and grounds as well as being an organizational and spiritual leader to a team of staff and volunteers under their care.

Prerequisites:

- Exhibit a living, active, and growing faith in Jesus Christ
- Be at least 18 years of age during the year of application
- Be physically fit, have good motor skills, and able to lift, bend, climb etc.
- Exhibit capacity for leadership and adaptability
- Be able to work by themselves and with a team in fulfilling the outline
- Be honest, responsible, industrious, and willing to follow directions
- Hold a minimum Standard First Aid Certificate
- Hold a WHMIS Certificate
- Attend all applicable staff training events

Outline

- Give direction to, supervise, and aid the staff and volunteers in their care
- Provide general sanitation and maintenance services
- Participate in all required staff activities, giving leadership as necessary
- Coordinate with the Lodge Coordinator to ensure the lodge is swept and mopped. Aid with any other tasks they may need (case by case necessity)
- Tasks may include, though are not limited to:
 - Cleaning of buildings and bathrooms
 - Doing dishes and cleaning dishpit
 - Setting up of equipment (including waterfront equipment)
 - General carpentry, plumbing, electrical
 - Painting / staining
 - Sanitation of buildings and doing dishes
 - Mowing and whipper snipping
 - Emptying garbage, recycling, and compost receptacles
 - Being responsible for cleaning and maintain the shop
- Lead a weekly small group devotional in keeping with the Camp Peniel statement of faith
- Consistently take time for personal prayer and Scripture reading