



## Ministry Description

Program Director

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**Responsible to:** Managing Director

**Direct Report:** Managing Director

### Objective:

- The Program Director will serve mostly in a programming capacity in order to plan and carry out various ministry programs at Camp Peniel. They shall work **with** the Director's Assistant.

### Prerequisites:

- Exhibit a living, active and growing faith in Jesus Christ
- Be at least 17 years of age during the year of application
- Be organized, creative, self-motivated, adaptable, responsible, and a team player
- Have the ability to teach and lead effectively
- Have a level of maturity and wisdom for dealing with staff and campers of all ages
- Hold a minimum Standard First Aid Certificate
- Attend all applicable staff training events

### Outline:

- Work with the Director's Assistant to plan & lead all staff/camper activities
- Help in planning Camp Peniel PRs, events, and rental groups in pre-season
- Help plan, organize, and execute staff training events
- Plan, organize, and execute an exciting summer camp program within the budget allotted by the Managing Director
- Effectively lead a team of program LITs
- Decorate buildings and organize activities around the summer or weekly theme
- Ensure adequate paperwork is prepared for staff needs
- Ensure that staff have adequate supplies for skills options and free time
- Be responsible for cabin clean-up points and team points
- Daily clean, organize, and stock the camp store
- Keep track of camp store inventory and purchasing needs
- Teach the summer missions program with age-appropriate materials
- Be an encouragement and spiritual example to the staff
- Participate in all required staff activities
- Take consistent time for personal prayer and Scripture reading